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For all enquiries relating to this agenda please contact Amy Dredge  
(Tel: 01443 863100 Email: [dredge@caerphilly.gov.uk](mailto:dredge@caerphilly.gov.uk))

**Date: 5th September 2018**

Dear Sir/Madam,

A meeting of the **Health Social Care and Wellbeing Scrutiny Committee** will be held in the **Sirhowy Room, Penallta House, Tredomen, Ystrad Mynach** on **Tuesday, 11th September, 2018** at **5.30 pm** to consider the matters contained in the following agenda. Councillors and the public wishing to speak on any item can do so by making a request to the Chair. You are also welcome to use Welsh at the meeting, both these requests require a minimum notice period of 3 working days, and a simultaneous translation will be provided if requested.

All Committee meetings are open to the Press and Public, observers and participants are asked to conduct themselves with respect and consideration for others. Please note that failure to do so will result in you being asked to leave the meetings and you may be escorted from the premises.

Yours faithfully,

A handwritten signature in black ink, appearing to read 'CHARRY'.

**Christina HARRY**  
INTERIM CHIEF EXECUTIVE

## AGENDA

Pages

- 1 To receive apologies for absence.

A greener place Man gwyrddach



2 Declarations of Interest.

Councillors and Officers are reminded of their personal responsibility to declare any personal and/or prejudicial interest (s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Council's Constitution and the Code of Conduct for both Councillors and Officers.

To approve and sign the following minutes: -

- 3 Health Social Care and Wellbeing Scrutiny Committee held on the 19th June 2018. 1 - 8
- 4 Consideration of any matter referred to this Committee in accordance with the call-in procedure.
- 5 To receive a verbal report by the Cabinet Member.
- 6 Health Social Care and Wellbeing Scrutiny Committee Forward Work Programme. 9 - 24
- 7 To receive and consider the following Cabinet report\*: -

Social Worker Recruitment and Retention in Children's Services Locality Teams.

*\*If a Member of the Scrutiny Committee wishes for the above Cabinet report to be brought forward for discussion at the meeting please contact Amy Dredge, Committee Services Officer, Tel no. 01443 863100 by 10.00am on Monday, 10th September 2018.*

To receive and consider the following Scrutiny reports: -

- 8 Annual Report of The Director Of Social Services 2017/18. 25 - 28
- 9 Well-being Objectives 2017/18 - Year End Update. 29 - 46
- 10 Domiciliary Care Framework. 47 - 52

**Circulation:**

Councillors: A. Angel, J. Bevan (Vice Chair), C. Bezzina, L.J. Binding (Chair), D. Cushing, M. Evans, Miss E. Forehead, A. Gair, Ms J. Gale, D.C. Harse, V. James, L. Jeremiah, Mrs A. Leonard, B. Owen, S. Skivens and C. Thomas

Users and Carers: Michelle Jones, Jill Lawton and Mr C. Luke

Aneurin Bevan Health Board: A. Gough (ABUHB)

And Appropriate Officers

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## HEALTH, SOCIAL CARE AND WELLBEING SCRUTINY COMMITTEE

MINUTES OF THE MEETING HELD AT PENALLTA HOUSE, TREDOMEN,  
YSTRAD MYNACH ON TUESDAY, 19TH JUNE 2018 AT 5.30 P.M.

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PRESENT:

Councillor L. Binding (Chair)

Councillors:

A. Angel, J. Bevan (Vice-Chair), C. Bezzina, D. Cushing, M. Evans, A. Gair, Ms J. Gale, D.C. Harse, V. James, S. Skivens and C. Thomas.

Cabinet Member: C. Cuss (Social Care and Wellbeing).

Together with:

D. Street (Corporate Director Social Services), J. Williams (Assistant Director - Adult Services), G. Jenkins (Assistant Director - Children's Services), M. Jones (Interim Financial Services Manager), C. Evans (Interim Scrutiny Officer), B. Manners (Solicitor) and A. Dredge (Committee Services Officer).

Users and Carers – Mr C. Luke.

Ms T. Strange – Associate Director of Nursing/Divisional Nurse Primary and Community Care - Aneurin Bevan University Health Board and Mr A. Hesselden (Registered Home Manager Woffington House Care Home - Tredegar).

### 1. WELCOME

The Chair welcomed Councillor J. Bevan to his first Health, Social Care and Wellbeing Scrutiny Committee as Vice-Chair and thanked Councillor Gale for her support in her role as Vice-Chair during the previous year.

### 2. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Miss E. Forehead, L. Jeremiah, B. Owen and Ms M. Jones and Ms J. Lawton (Co-Opted Members).

### 3. DECLARATIONS OF INTEREST

There were no declarations of interest received at the commencement or during the course of the meeting.

#### **4. MINUTES – 1ST MAY 2018**

RESOLVED that the minutes of the meeting of the Health, Social Care and Wellbeing Scrutiny Committee held on 1st May 2018 (minute nos. 1 - 10) be approved and signed as a correct record.

#### **5. CONSIDERATION OF ANY MATTER REFERRED TO THE SCRUTINY COMMITTEE IN ACCORDANCE WITH THE CALL-IN PROCEDURE**

There had been no matters referred to the Scrutiny Committee in accordance with the call-in procedure.

#### **6. REPORT OF THE CABINET MEMBER**

The Scrutiny Committee noted the contents of the report from Councillor C. Cuss (Cabinet Member for Social Care and Wellbeing) which provided an update on his portfolio, and had been circulated to Members in advance of the meeting.

Members were reminded of the Welsh Governments' Parliamentary Review of Health and Social Care that was presented at the previous Scrutiny Committee Meeting. The presentation referred to the fact that the review would be followed up by a national plan. This has subsequently been published ('A Healthier Wales – our plan for Health and Social Care') and copies had been distributed to the Scrutiny Committee and placed on the Members' Portal. Councillor Cuss explained that Local Authorities and Health Boards will now begin to work through the document as part of the Regional Partnership Board arrangements. He also advised that Officers are awaiting further information on how the £100 Million Transformation Fund can be accessed.

The Cabinet Member congratulated the dedicated staff working at Ty Clyd Residential Care Home which had received a glowing report with "consistently high standard of care" from the Care Inspectorate Wales. The Committee extended their appreciation to the staff and for their hard work and commitment at the Care Home.

Reference was made to the Foster Carer Fee Levels Report that was presented at the last Scrutiny Committee. Councillor Cuss confirmed that Cabinet have agreed the proposals subject to a progress review in 12 months' time. Officers are currently working towards implementation.

The Cabinet Member was pleased to welcome colleagues from Aneurin Bevan University Health Board to deliver a presentation regarding the Ffrind I Mi initiative which tackles loneliness and isolation in communities.

The Chair thanked the Cabinet Member for his report.

#### **7. HEALTH SOCIAL CARE AND WELLBEING SCRUTINY COMMITTEE FORWARD WORK PROGRAMME**

The Interim Scrutiny Officer presented the report, which outlined details of the Health, Social Care and Wellbeing Scrutiny Committee Forward Programme (FWP) for the period May 2018 to June 2019. Members were asked to consider the FWP alongside the Cabinet Work Programme as appended to the report and to suggest any changes. Reference was made to the meeting scheduled for the 11th September 2018 and that there are currently 2 reports listed, the Director's Annual Report and Wellbeing Objectives.

Members noted the details of the reports and discussed the possibility of a report and or presentation being delivered from the Alzheimer's Society in relation to Dementia Friends Training. It was explained that the Local Authority does not commission services from the Society but works with them. It was suggested that a training session be arranged outside of a Scrutiny Meeting and for Committee Members to be invited.

It was unanimously agreed that the Health, Social Care and Wellbeing Scrutiny Committee Forward Programme as appended to the report be published on the Council's website.

## **8. CABINET REPORTS**

The Cabinet report listed on the agenda had not been called forward for discussion at the meeting.

## **REPORTS OF OFFICERS**

Consideration was given to the following reports.

## **9. FFRIND I MI/FRIEND OF MINE PRESENTATION - ANEURIN BEVAN UNIVERSITY HEALTH BOARD**

Ms T. Strange and Mr A. Hesselden delivered the Ffrind i Mi/Friend of Mine Presentation. The background to this initiative was set out and it was explained that in 2015, 79.5 million prescriptions in Wales were issued and 5 million of those were anti-depressants. This was more than double in the previous decade. In 2016 there was a 30% increase in anti-depressants prescribed to children in Wales. It was questioned at that time how many of these people were potentially lonely. Aneurin Bevan University Health Board (ABUHB) arranged an Engagement Event during May 2016 that considered the effects of loneliness and isolation and how people were currently coping. Consideration was given to what other support was needed and what the new service model should look like. Of those in attendance, 150 people were affected by loneliness and this inspired the Ffrind i Mi initiative which is regarded as a 'Prescription of Loneliness'. Ffrind i Mi is a partnership approach to combatting loneliness and social isolation across communities. This was launched in January 2017 and focuses on the wider determinants of health, it has created an exciting and dynamic social movement, driving forward innovative low cost/no cost solutions to reconnect lonely and isolated people with their communities. This links in with the Parliamentary Reviews and the Wellbeing of Future Generations (Wales) Act 2015. There are currently 50 active Ffrind i Mi volunteers and a further 30 are being recruited across the Gwent area.

It was explained that over the past 12 months, one of the fastest growing areas of compassionate practice has been that of intergenerational practice. It is bringing older and younger people together in purposeful, mutually beneficial activities, building upon the resources that each has to offer each other. Organisations such as Health, local Councils, the Police, Housing, Schools, Colleges, Voluntary Sectors, Care Homes (to name a few), are recognising how inclusive participation is strengthening community bonds and mutual respect. Whether activities are face to face, exercise related, technology based or through written communication, the observed well-being benefits for children, young people and adults have compelled the partnership to develop a draft Intergenerational Strategy '*Buiding Bridges across Generations*'. Copies of which were provided to the Scrutiny Committee. The document provides context in terms of intergenerational practice and why the strategy has been developed. In addition, it sets out the benefits for children, young people and older people and its vision, mission, values and goals and its key factors for success.

The Scrutiny Committee noted that the draft Strategy will be considered at the Intergenerational Conference that will be held with all partners on the 28th June 2018. It is anticipated that 490 people will attend from across Wales. Members were invited to attend the Conference as there were spaces available.

Reference was made to the website and twitter account and it was confirmed that leaflets have been distributed raising awareness of Ffrind i Mi and what support services are available in local areas. Community Connectors are available who have good knowledge of local services and the groups and activities that are already in place. Examples of existing groups were discussed such as a bilingual Scrabble Club, a conversational Sign Language and Hearing Loss Working Group and other Friendship Groups. Information is also available in terms of recruiting volunteers. Members discussed the 'Pimp my Zimmer Project' where Care Home residents in Wales have been decorating their Zimmer frames, with the help from local School Children. The project aims to reduce falls after a Care Home Matron noticed that people with dementia sometimes find it difficult to recognise their own frame. One Care Home claims the project has reduced falls by up to 60%.

A Member queried if data was available for anti-depressants prescribed to children during 2017 as there was a 30% increase in 2016. It was confirmed that these figures are currently being mapped for children in 2017 but the amount of prescriptions in older people has decreased.

Members wholly supported the Ffrind i Mi Project and a Member referred to loneliness and the importance of having pets for companionship. He referred to Facebook posts where older people had to give their dogs away because they were no longer able to walk them. It was explained that volunteers could be matched with the dog owner and could walk the dogs on their behalf.

The Chair thanked Ms T. Strange and Mr A. Hesselden for delivering the presentation and for responding to questions during the course of the debate.

## **10. DOMICILIARY CARE FRAMEWORK**

The report sought Members' views on the recommendations proposed to progress the commissioning of a new domiciliary care arrangement, minimising disruption to individuals who currently receive the service whilst increasing capacity to meet identified needs. The current arrangements for the provision of externally commissioned and internally provided domiciliary care in the Caerphilly Borough were outlined and some of the difficulties and issues facing the domiciliary care sector on a local and national basis were highlighted.

To put the fragile position of this area into context, Members were advised that as of the last week of March 2018, Caerphilly County Borough Council were commissioning 9000.5 hours per week of external domiciliary care. This is a snap shot figure as the amount of care provided and commissioned varies on a daily basis. In the same week the in house homecare service, Home Assistance Reablement Team (HART) provided 2922.25 hours per week of support, not including travel time. Emergency Care at Home and Reablement provided a further 722.30 hours of support excluding travel time.

The current arrangements for commissioning were set out in paragraphs 4.3 and 4.4 of the report. The Scrutiny Committee were advised that in order to ensure that CCBC is best placed to respond to all the market pressures, driving forces and influencing factors to securing a sustainable domiciliary care provision provided in an outcome focused way for the future, a project group has been meeting in order to develop the following: -



- A service specification and contract – to include a domiciliary care service for children and young people and also respite sitting service;
- A proposal for the new arrangement;
- An agreed tender process.

Members were informed that the service specification and contract has been reviewed and the only outstanding part is the section relating to Finance and Payment. This section is dependent upon the arrangements with the new Welsh Community Care Information System (WCCIS) IT system and a decision to be made regarding how CCBC will expect providers to report hours of service they have delivered.

In relation to the proposal for a new arrangement, there have been 3 consultation sessions with the current providers, discussions with people using the current service and the project group meetings. In addition there has been some communication with Leonie Cohen a Lawyer specialising in Procurement and Social Care with an intention to engage further, once a final proposal has been agreed by the Senior Management Team. Following consultation, the proposed approach will seek to ensure continuity and consistency for the people currently in receipt of a service, while increasing the number of providers available and therefore increase capacity to meet future demand. It was confirmed that the commissioning relates to domiciliary care in the home and not for service users residing in supported living. Members were referred to paragraph 4.12 in the report that sets out the risks associated with this process, despite the fact that there is a requirement to tender for a new Care at Home Service.

Members discussed the report in detail. Clarification was provided in relation to the tender process and the weighting of quality and cost of service provision. In terms of in-house provision, figures were requested in respect of increasing the percentage of care provided in house. A Member referenced the proposed ten year Contract period (4 years with 2 +2 +2). It was confirmed that as long as performance is maintained, this will allow the provider to invest in the business and plan for the future. Should any issues arise in relation to poor performance then the Local Authority could take steps in serving notice on a service provider. Regular reviews shall be undertaken at each break point in the contract. Members queried if the hourly rate for providers would be equivalent to the National Living Wage and it was explained that providers will submit their own hourly rate. However, there is a possibility of a 'floor' and 'ceiling' rate to be set by the Local Authority in order to ensure that services are sustainable and affordable. It was also confirmed that in-house service providers earn above the National Living Wage.

The Scrutiny Committee expressed concerns in relation to the new Domiciliary Care model and considered that it would be appropriate to hear an expert testimony prior to making recommendations to Cabinet. Members requested that Representatives from an External Service Provider, Trade Union and Service User and/or Representative be invited to attend a future meeting to provide their perspective on the model.

It was moved and seconded that this proposal be approved. By a show of hands this was unanimously agreed.

RESOLVED that for the aforementioned reasons, the matter be deferred.

## **11. 2018-19 SOCIAL SERVICES REVENUE BUDGET**

The report provided Members with details of the 2018/19 revenue budget settlement for the Directorate of Social Services that outlines the reasons for movements in the revenue budget

since the 2017/18 original budget. The report also sets out the context within which the

2018/19 revenue budget has been set, including savings delivered since 2013/14 and the financial pressures that the Directorate has faced over recent financial years and will continue to face in the future.

The Scrutiny Committee were advised that since the UK Government's Comprehensive Spending Review of 2013, Local Authorities have faced an unprecedented period of on-going austerity. The impact on Caerphilly County Borough Council has necessitated savings totalling £45.6m over the 4 year period from 2014/15 to 2017/18 in response to reductions in funding from Welsh Government and a number of inescapable cost pressures. It was explained that whilst the Council's financial strategy has provided a degree of protection for the Directorate of Social Services from the full impact of these savings requirements, the Directorate has contributed £7.765m of savings over the same 4 year period. This amounts to 17% of the total savings delivered across the authority over the 4 years.

Members were referred to paragraph 4.1.2. in the report that sets out the savings delivered across the authority over the 4 years. The £7.765m of Social Services savings identified have been delivered through a combination of budget realignment, back office efficiencies and service re-design which has had very little impact upon the services received by the public. However, it has had a significant impact upon the workforce within the Directorate with 108.34 full time equivalent posts having been permanently deleted from the Directorate over the 4 year period in order to deliver the £7.765m saving target.

It was noted that for the 2018/19 financial year, Caerphilly received an increase of £3.613m in an Aggregate External Finance settlement from Welsh Government. This was better than had been predicted but after adjusting for grants transferred in to the settlement and new responsibilities this translated in to an effective cut in funding of £1.778m. This was compounded by the £5.253m inflationary pressure and the £3.178m inescapable service pressures faced by the authority in 2018/19 resulting in a funding gap of £9.735m for the forthcoming financial year. In relation to the Medium Term Financial Plan for 2019/20 to 2022/23 and in the face of continuing austerity and financial uncertainty it is unlikely that local government will see any significant increases in Welsh Government funding in the medium term. Members were reminded that on the 22nd February 2018, full Council were presented with a Medium Term Financial Plan which assumed a 1% funding cut in 2019/20 followed by a 0.5% cut in each of the following 3 financial years through to 2022/23. It was emphasised that any saving target set for the Directorate for the forthcoming 4 years must be viewed in the context of the £9.903m of savings already delivered by the Directorate in the preceding five year period.

Clarification was sought in relation to the percentage of workforce that has been lost and the impact this has had on frontline services. Members were advised that the savings referred to above were achieved with very little impact on front line service provision and avoided compulsory redundancies. However, such options have now become exhausted so it is likely that some very difficult decisions will be necessary in order to deliver any further savings. In terms of the Directorate delivering the savings totalling £1.328m in 2018/19, this will bring the total number of posts lost across the Directorate over the last 5 financial years to 134.5 full time equivalents (or just less than 5,000 staff hours per week). This is approximately 8 - 9% of the workforce.

Following consideration and discussion, it was moved and seconded that the recommendation in the report be approved. By a show of hands this was unanimously agreed.

RESOLVED that for the reasons contained in the Officers report: -

- (i) the 2018/19 budget for the Directorate of Social Services set out in appendix 1, be noted;
- (ii) the implications of the Council's 2019/20 to 2022/23 Medium Term Financial Plan that apply to the Directorate of Social Services, be noted and it be

recognised that options for delivering savings with little impact on front line services have been exhausted over the preceding five year period.

The meeting closed at 7.00 p.m.

Approved as a correct record and subject to any amendments or corrections agreed and recorded in the minutes of the meeting held on 11th September 2018, they were signed by the Chair.

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CHAIR

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## HEALTH SOCIAL CARE & WELLBEING SCRUTINY COMMITTEE – 11TH SEPTEMBER 2018

**SUBJECT: HEALTH SOCIAL CARE & WELLBEING SCRUTINY COMMITTEE  
FORWARD WORK PROGRAMME**

**REPORT BY: CORPORATE DIRECTOR FOR EDUCATION AND CORPORATE  
SERVICES**

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### 1. PURPOSE OF REPORT

1.1 To report the Health Social Care & Wellbeing Scrutiny Committee Forward Work Programme.

### 2. SUMMARY

2.1 Forward Work Programmes are essential to ensure that Scrutiny Committee agendas reflect the strategic issues facing the Council and other priorities raised by Members, the public or stakeholders.

### 3. LINKS TO STRATEGY

3.1 The operation of scrutiny is required by the Local Government Act 2000 and subsequent Assembly legislation. The Forward Work Programmes contribute to the following Well-being Goals within the Well-being of Future Generations Act (Wales) 2016 by ensuring there is an effective scrutiny function and that council policies are scrutinised against the following goals:

- A prosperous Wales
- A resilient Wales
- A healthier Wales
- A more equal Wales
- A Wales of cohesive communities
- A Wales of vibrant culture and thriving Welsh language
- A globally responsible Wales

### 4. THE REPORT

4.1 The Health Social Care & Wellbeing Scrutiny Committee forward work programme includes all reports that were identified and discussed at the scrutiny committee meeting on 19<sup>th</sup> June 2018. The work programme outlines the reports planned for the period September 2018 to April 2019.

4.2 The forward work programme is made up of reports identified by officers and members and has been prioritised into three priority areas, priority 1, 2 or 3. Members are asked to consider the work programme alongside the cabinet work programme and suggest any changes before it is published on the council website. Scrutiny committee will review this work programme at every meeting going forward alongside any changes to the cabinet work programme or report requests.

4.3 The Health Social Care & Wellbeing Scrutiny Committee Forward Work Programme is attached at Appendix 1. The Cabinet Forward Work Programme is attached at Appendix 2.

## **5. WELL-BEING OF FUTURE GENERATIONS**

5.1 This report contributes to the well-being goals as set out in links to strategy above. It is consistent with the five ways of working as defined within the sustainable development principle in that by ensuring the scrutiny function is effective when reviewing services and policies and ensure it considers the wellbeing goals.

## **6. EQUALITIES IMPLICATIONS**

6.1 There are no specific equalities implications arising as a result of this report.

## **7. FINANCIAL IMPLICATIONS**

7.1 There are no specific financial implications arising as a result of this report.

## **8. PERSONNEL IMPLICATIONS**

8.1 There are no specific personnel implications arising as a result of this report.

## **9. CONSULTATIONS**

9.1 There are no consultation responses that have not been included in this report.

## **10. RECOMMENDATIONS**

10.1 That Members consider any changes and agree the final forward work programme prior to publication.

## **11. REASONS FOR THE RECOMMENDATIONS**

11.1 To improve the operation of scrutiny.

## **12. STATUTORY POWER**

12.1 The Local Government Act 2000.

Author: Catherine Forbes-Thompson, Interim Head of Democratic Services

Consultees: Rob Tranter, Head of Legal Services and Monitoring Officer  
Richard Edmunds, Corporate Director for Education and Corporate Services.

Appendices:

Appendix 1 Health Social Care & Wellbeing Scrutiny Committee Forward Work Programme.  
Appendix 2 Cabinet Forward Work Programme.

<b>Meeting Date: 11th September 2018</b>			
<b>Subject</b>	<b>Purpose</b>	<b>Key Issues</b>	<b>Witnesses</b>
Directors Annual Report	To inform scrutiny committee of the key messages that have been identified in the preparation of the Annual Directors Report on the effectiveness of social care services in Caerphilly CBC	<ul style="list-style-type: none"> <li>• A summary outlining the effectiveness of Social Services.</li> <li>• The progress achieved in relation to set priorities for the previous year.</li> <li>• Priority areas for development in the year ahead.</li> </ul>	Dave Street
Wellbeing Objectives			

<b>Meeting Date: 23rd October 2018</b>			
<b>Subject</b>	<b>Purpose</b>	<b>Key Issues</b>	<b>Witnesses</b>
Month 5 Budget Monitoring Report			Mike Jones



<b>Meeting Date: 4th December 2018</b>			
<b>Subject</b>	<b>Purpose</b>	<b>Key Issues</b>	<b>Witnesses</b>
Aneurin Bevan University Health Board			Judith Paget Ann Lloyd
Hospital Discharge			

<b>Meeting Date: 5th February 2019</b>			
<b>Subject</b>	<b>Purpose</b>	<b>Key Issues</b>	<b>Witnesses</b>
Complaints/ Compliments Report			
Month 9 – Budget Monitoring Report			Mike Jones

<b>Meeting Date: 19th March 2019</b>			
<b>Subject</b>	<b>Purpose</b>	<b>Key Issues</b>	<b>Witnesses</b>

<b>Meeting Date: 30th April 2019</b>			
<b>Subject</b>	<b>Purpose</b>	<b>Key Issues</b>	<b>Witnesses</b>
Foster Care Fees			

<b>Meeting Date: Date to be Confirmed</b>			
<b>Subject</b>	<b>Purpose</b>	<b>Key Issues</b>	<b>Witnesses</b>
Update Presentation Multi-disciplinary Intervention Support Team (MIST) Service	To receive a presentation outlining the development of Caerphilly MIST and progress made since the service was established in September 2017.	<ul style="list-style-type: none"> <li>• Overview of Caerphilly MIST</li> <li>• Services provided</li> <li>• Workload activity</li> <li>• Case studies</li> <li>• Budgetary impact – cost avoidance</li> </ul>	Jennie Welham, Children's Services Manager & Sam Thomas, Therapeutic Practice Manager, Action for Children
Dementia Friends Training			
Citizens Charter			
Regulation and Inspection of Social Care (Wales) Act 2016 - Presentation			

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## Cabinet Forward Work Programme (Scrutiny)

<b>(SPECIAL)</b> <b>12TH SEPTEMBER 2018</b>	<b>Key Issues</b>	<b>Service Area</b>
Council Homes Asset Management Strategy.	To seek Cabinet agreement for the principles of a 5 year asset management strategy, the proposed delivery plan and the financial assumptions made to support the delivery of the strategy.	Housing
Remodelling and Reclassification of Older Persons Accommodation.	To provide members with proposals for remodelling a small number of sheltered housing schemes in the eastern valley, in order for members to consider a number of options which may include improvements, remodelling, alternative use and possibly demolition.	Housing
Options for Increasing the Supply of Council Housing.	To confirm the new build Council Housing programme, including the preferred delivery option in order for the Council to utilise the Affordable Housing Grant funding that has been allocated to CCBC.	Housing

<b>19TH SEPTEMBER 2018</b>	<b>Key Issues</b>	<b>Service Area</b>
Hackney Carriage Fare Increase/Amendment.	To advise Cabinet of the Consultation Response.	Public Protection
To Adopt The WG High Street Rate Relief Scheme 2018/19 – Grant Funding.	This report recommends that Cabinet adopts the WG High Street Rate Relief Scheme for 2018/19 in order to obtain the WG grant funding which will reduce the amount of business rates payable by those ratepayers eligible for this rate relief.	Finance
Electric Vehicle Strategy and Action Plan Report.	To present to cabinet the Authority's Electric Vehicle Strategy and Action Plan to seek their views and approval.	Public Protection
VAT Exemption on the Supply of Sporting Services.	The report will provide Cabinet with details of a VAT exemption on sporting services and will seek approval to implement the exemption with effect from the 1st October 2018.	Finance

<b>3RD OCTOBER 2018</b>	<b>Key Issues</b>	<b>Service Area</b>
Council's Annual Report for 2017/18.	To present to Cabinet the Authority's Annual Self-Assessment for 2017/18 to seek the views and approval prior to publication by 30th October 2018.	Policy
Strategy for the disposal of selected Land with Residential Development potential.	The report seeks Cabinet approval for the strategy for the disposal of five key medium to large parcels of land all of which are suitable for residential re-development.	Property Services
Strategic Equality Plan – Annual Monitoring and Improvement Report 2017-2018.	To update Members on the progress made during the financial year 2017/18 against targets in the Council's current Strategic Equality Plan and seek Cabinet approval for submission of the annual monitoring and improvement reports to the relevant commissions before the deadline dates.	Policy

## Cabinet Forward Work Programme (Scrutiny)

Fields in Trust - Centenary Fields programme.	To seek the views of Cabinet on the formal dedication of the War Memorial Garden at Cwmfelinfach as part of the Fields in Trust, Centenary Fields programme.	Regeneration
Air Quality Options Appraisal.	To update members on the feasibility process for Hafod-yr-ynys and to discuss the potential options going forward for consideration and seek Cabinet approval to submit the required WeTAG Stage 2 report (containing those options) to Welsh Government.	Public Protection
21st Century Schools		Finance
Electric Vehicles and Charging Facilities Report.	To provide Cabinet with proposals to deliver some of the actions identified within the CCBC Electric Vehicle Strategy Action Plan and to request funding to deliver these proposals.	Public Protection

17TH OCTOBER 2018	Key Issues	Service Area
Grants 18/19 Overview – Regeneration.		Regeneration
Domiciliary Care Report.		Social Services
Recovery of Fly Tipping Clean Up Costs.	To consider a proposal that the Council takes steps to recover the costs of fly tipping against perpetrators of fly tipping incidents on Council land.	Public Protection

CABINET AS TRUSTEES OF BLACKWOOD MINERS' INSTITUTE – 17TH OCTOBER 2018	Key Issues	Service Area

31ST OCTOBER 2018	Key Issues	Service Area

14TH NOVEMBER 2018	Key Issues	Service Area
Draft Sport and Active Recreation Strategy 2019-29	To seek Cabinet's endorsement of the Draft Sport and Leisure Strategy.	Public Protection
Draft Budget Proposals for 2019/20	This report will seek Cabinet endorsement of draft budget proposals for the 2019/20 financial year based on the Provisional Local Government Financial Settlement. This will	Finance



## Cabinet Forward Work Programme (Scrutiny)

	then allow for a period of consultation prior to consideration of final 2019/20 budget proposals by Cabinet and Council in February 2019.	
Future Lighting and Energy Saving Proposals.	To consider options available to achieve street lighting energy savings that could contribute to the Medium Term Financial Plan and mitigate energy cost increases.	Communities
Public Toilet Strategy		Regeneration

<b>28TH NOVEMBER 2018</b>	<b>Key Issues</b>	<b>Service Area</b>
Whole Authority Mid-Year Revenue Budget Monitoring Report 2018/19	The report will provide details of projected Whole-Authority revenue expenditure for the 2018/19 financial year along with details of any significant issues arising. The report will also update Cabinet on progress in delivering the approved savings for 2018/19.	Finance
Town Centre Events Programme.	To seek Cabinet approval for revision of the Council's current Town Centre Management model.	Planning

<b>02TH DECEMBER 2018</b>	<b>Key Issues</b>	<b>Service Area</b>
Council Tax Base 2019/20	The report provides details of the Council Tax base for 2019/20 for tax setting purposes and the collection percentage to be applied.	Finance

<b>16TH JANUARY 2019</b>	<b>Key Issues</b>	<b>Service Area</b>
Ystrad Mynach Masterplan		Regeneration

<b>CABINET AS TRUSTEES OF BLACKWOOD MINERS' INSTITUTE – 16TH JANUARY 2019</b>	<b>Key Issues</b>	<b>Service Area</b>

## Cabinet Forward Work Programme (Scrutiny)

30TH JANUARY 2019	Key Issues	Service Area
Corporate Risk Register.	To provide an update of the Corporate Risk Register in accordance with the Council's Risk Management Strategy. The updated Corporate Risk Register (CRR) is presented to Audit Committee so there is opportunity for the Committee to satisfy itself that appropriate arrangements are in place for the council's risk management processes to be regularly and robustly monitored and scrutinised.	Policy
Update on Reserves	To present details of the usable reserves held by the Authority and to outline proposals for the use of reserves in some areas.	Finance
Housing Revenue Account Charges 2019/20.	To present details of proposed increases in rent charges for the 2019/20 financial year.	Finance

13TH FEBRUARY 2019	Key Issues	Service Area
Budget Proposals 2019/20 and Medium-Term Financial Strategy 2019/2024.	This report will seek Cabinet endorsement of final budget proposals for the 2019/20 financial year prior to them being presented to Council on the 21st February 2019.	Finance

27TH FEBRUARY 2019	Key Issues	Service Area

13TH MARCH 2019	Key Issues	Service Area

27TH MARCH 2019	Key Issues	Service Area

Cabinet Forward Work Programme (Scrutiny)

<b>10TH APRIL 2019</b>	<b>Key Issues</b>	<b>Service Area</b>

<b>CABINET AS TRUSTEES OF BLACKWOOD MINERS' INSTITUTE – 10TH APRIL 2019</b>	<b>Key Issues</b>	<b>Service Area</b>

<b>24TH APRIL 2019</b>	<b>Key Issues</b>	<b>Service Area</b>

<b>15TH MAY 2019</b>	<b>Key Issues</b>	<b>Service Area</b>

<b>29TH MAY 2019</b>	<b>Key Issues</b>	<b>Service Area</b>

<b>12TH JUNE 2019</b>	<b>Key Issues</b>	<b>Service Area</b>

<b>26TH JUNE 2019</b>	<b>Key Issues</b>	<b>Service Area</b>

Cabinet Forward Work Programme (Scrutiny)

10TH JULY 2019	Key Issues	Service Area

CABINET AS TRUSTEES OF BLACKWOOD MINERS' INSTITUTE – 10TH JULY 2018	Key Issues	Service Area

24TH JULY 2019	Key Issues	Service Area



## HEALTH, SOCIAL CARE & WELLBEING SCRUTINY COMMITTEE 11TH SEPTEMBER 2018

**SUBJECT: ANNUAL REPORT OF THE DIRECTOR OF SOCIAL SERVICES 2017/18**

**REPORT BY: CORPORATE DIRECTOR, SOCIAL SERVICES & HOUSING**

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### **1. PURPOSE OF REPORT**

- 1.1 To inform Council of the key messages that has been identified in the preparation of the Annual Report of the Director Of Social Services for 2017/18.
- 1.2 To request Scrutiny Committees comments on the content of the report prior to its submission to Council and the Care Inspectorate Wales (CIW).

### **2. SUMMARY**

- 2.1 Part 8 of the Social Services & Wellbeing (Wales) Act 2014 (SSWBA) requires Directors Of Social Services to publish an annual report about the exercise of the local authority's social services functions. The attached report has been written in a format that is compliant with the requirements of the SSWBA,

### **3. LINKS TO STRATEGY**

- 3.1 The report is compliant with Part 8 of the Social Services & Wellbeing (Wales) Act 2014
- 3.2 Caerphilly Social Services contributes to all of the Well-being Goals contained within the Well-being of Future Generations (Wales) Act 2015.

### **4. THE REPORT**

- 4.1 The attached report is the ninth Annual Director's Report for Caerphilly County Borough Council. The report is an opportunity for the Statutory Director Of Social Services to provide a summary of how effective Caerphilly County Borough Council delivers Social Services to its citizens.
- 4.2 As previously stated the report for 2017-18 has been written in a format that is compliant with the SSWBA.
- 4.3 The report has a significant emphasis on well-being and highlights some of our priorities for 2017-18. Our progress against these priorities will be a significant part of the annual report for 2018-19.
- 4.4 The report highlights the increasing pressure on social care services in the Borough, both from a financial perspective and in terms of the complexity of need.

## **5. WELLBEING OF FUTURE GENERATIONS**

- 5.1 The delivery of Social Services by Caerphilly County Borough Council contributes to all of the Well-being Goals contained within the Well-being of Future Generations (Wales) Act 2015 and also supports the well-being objectives of other public bodies. The service operates in a manner that is in accordance with sustainable development principle as set out in the Act. The Annual Report evidences the emphasis on collaboration, for example, with the establishment of the Greater Gwent Regional Partnership Board and a Population Needs Assessment which will inform Area Plans. Caerphilly Social Services are also active partners in Gwent wide partnerships developing integrated approaches to supporting children and young people.
- 5.2 Service users are involved in how services will be developed and delivered in the future through surveys, contract monitoring processes, Elected Member rota visits, complaints and compliments, consultation events and feedback from Inspections. The Annual Report focusses on performance in 2017/18, but takes a longer term view as well in considering the challenges that lie ahead and how services are being developed now to meet them. The promotion and maintenance of independence is a guiding principle for the service and is reflected in the emphasis on prevention.

## **6. EQUALITIES IMPLICATIONS**

- 6.1 There are no equalities implications to this report that have not been considered or would adversely affect any individual or group who fall under one of the protected characteristics or wider issues as shown in the Council's Strategic Equality Plan.

## **7. FINANCIAL IMPLICATIONS**

- 7.1 There are no direct financial implications associated with this report.

## **8. PERSONNEL IMPLICATIONS**

- 8.1 There are no direct personnel implications associated with this report.

## **9. CONSULTATIONS**

- 9.1 In order to produce the annual report information is taken from a wide variety of sources including the Directorates self-evaluation, feedback from regulators and our complaints and compliments policy. This feedback has been incorporated into the annual report where relevant.

## **10. RECOMMENDATIONS**

- 10.1 That Scrutiny Committee comment on the Annual Report of the Director of Social Services for 2017/18.

## **11. REASONS FOR THE RECOMMENDATIONS**

- 11.1 Statutory guidance requires the Corporate Director Social Services to present the Annual Report to Council for their endorsement.

## **12. STATUTORY POWER**

12.1 The Local Government Act 2000.  
Social Services & Wellbeing (Wales) Act 2014

Author: Dave Street – Corporate Director Social Services & Housing

Consultees: Councillor Carl Cuss, Cabinet Member for Social Care & Wellbeing  
Social Services Senior Management Team  
Corporate Management Team

Appendices:

Appendix 1: Annual Director's Report on the Effectiveness of Social Care Services 2017-18.  
(To be circulated electronically and hard copies made available at the meeting).

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## HEALTH, SOCIAL CARE AND WELLBEING SCRUTINY COMMITTEE – 11TH SEPTEMBER 2018

**SUBJECT: WELL-BEING OBJECTIVES 2017/18 – YEAR END UPDATE**

**REPORT BY: CORPORATE DIRECTOR, SOCIAL SERVICES & HOUSING**

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### 1. PURPOSE OF REPORT

1.1 The Local Government (Wales) Measure 2009 requires all local authorities in Wales to set and publish a set of priorities that improve the life of citizens. The Wales Audit Office (WAO) use Well-being Objectives and other data/information to evaluate the Council's annual progress on key performance indicators, measuring the outcomes and impact on the citizens of Caerphilly.

1.2 The report is to update Members on the progress of the two following Well-being Objectives, for the period April 2017 to March 2018, and provide an evaluation of whether the Well-being Objectives are currently being delivered successfully or not:

**Well-being Objective 1 (WO1)** - To help people make the best use of their household income and manage their debts.

**Well-being Objective 3 (WO3)** - Close the gap in life expectancy for residents between the most and least deprived areas in the Borough.

### 2. SUMMARY

2.1 This report provides an update on the progress of Well-being Objectives 1 and 3 for the period April 2017 to March 2018. The detail and the progress made against individual targets and actions can be found in Appendices A & B.

2.2 Members are asked to note the report and that progress against both Objectives is successful at year end.

### 3. LINKS TO STRATEGY

3.1 The local Government Measure 2009 requires each authority to publish priorities for improvement.

3.2 The Well-being Objectives support the Single Integrated Plan, Caerphilly Delivers, and in Particular contribute to the Prosperous, Healthier, and Greener Caerphilly themes. The Well-being Objectives also support the Council's Anti-Poverty Strategy.

3.3 The Well-being Objectives contribute to the following Well-being Goals within the Well-being of Future Generations Act (Wales) 2015:

- A resilient Wales
- A prosperous Wales
- A healthier Wales
- A more equal Wales

#### 4. THE REPORT

4.1 The detail of the Well-being Objective action plans and the progress made against individual targets and actions can be found in **Appendix A & B**. Updates on the data/actions have been presented in the report, and have been colour coded to indicate if targets have been met.

4.2 **Well-being Objective 1 (WO1)** – The main outcome of this priority is to introduce policies concerned with boosting households' resources so that Caerphilly residents are able to improve their income levels and are better able to meet their own needs. Poverty harms people's prospects and damages their long term future. It also places a burden on public resources and services. It is in all our interests to tackle poverty. Caerphilly Council is committed to ensuring its residents are able to live fulfilled lives and are not prevented from enjoying an acceptable standard of living due to economic, social or cultural disadvantage.

4.3 The status of Well-being Objective 1 at year end 2017/18 is considered to be **successful**. For more detail please refer to Appendix A. Some of the key points that determine that this objective is partly successful include:

- All of our actions have been completed for the year. Much of this work will be ongoing, but we achieved what we planned to do by the end of the year.
- We visited 1977 Council tenants affected by welfare reform changes and provided them with advice and support in their own homes. We supported 3370 people in total to access benefits they are entitled to, this well above our target.
- We are below target in the number of children accessing childcare places through the Assisted Places Scheme but well above target for the number of children benefiting from Flying Start Childcare provision.
- We are continuing to actively promote take up of Free School Meals, using established media channels and also working with schools and other partners. The information issued highlights the benefits to families and schools of eligible parents/carers completing Free School Meal applications. The uptake of Primary and Secondary School Free School Meals remains consistent.
- The value of financial savings generated for tenants as a direct result of face to face support was £903,508.28.

4.4 **Well-being Objective 3 (WO3)** - The main outcome of this priority is to improve the lifestyles of our local population so that people recognise and take responsibility for their own health and well-being. In turn this will reduce the variation in healthy life expectancy so that health and well-being of individuals experiencing disadvantage improves to the levels found among the advantaged.

4.5 Resources within this arena have been significantly reduced over the past few years. This is impacting on the availability of funds and the capacity to deliver. Welsh Government are phasing out the Communities First programme to establish a new approach to meet the challenges of the future. The new approach will focus on three key areas of employment, early years and empowerment. Caerphilly Communities First are significant planning and delivery partners for this Well-being Objective as well as the Healthier Theme of the Caerphilly Single Integrated Plan.

4.6 The status of Well-being Objective 3 at year end 2017/18 is considered to be **successful**. For more detail please refer to Appendix B. Some of the key points that determine that this objective is partly successful include:

- 3 of our 5 actions are green, the remaining 2 are green.
- The gap in healthy life expectancy has reduced for both male and female residents between the most and least deprived areas in the Borough. The improvement for males is noteworthy.
- Adult smoking rates continue to decline.
- We would like to carry out more test sales of tobacco to young people, but this is dependent on the amount of intelligence reports received.
- The Healthy and Sustainable Pre-School Scheme continues to be very successful with 17 childcare settings having completed the whole scheme
- 98% of schools have achieved the Health Schools accreditation at phase 3.
- Since the launch of the Daily Mile in 2017 more than 50% of our schools have adopted the initiative. This is one of the highest participation rates in Wales.

## **5. WELL-BEING OF FUTURE GENERATIONS**

5.1 These Well-being Objectives contribute to the Well-being Goals as set out in the Well-being Objectives are also consistent with five ways of working set out in the sustainable development principle, as defined in the Act. The Objectives are integrated in that they contribute to a number of the Well-being goals and support the objectives of other stakeholders working towards the same outcomes within the community. Many of the actions depend upon collaboration across organisational boundaries; working together for the good of our communities in pursuit of shared objectives.

5.2 Both Objectives take a long term view with many improvements only demonstrable over a generation. Many interventions also rely on and promote a broad opportunity for involvement, encouraging individuals to take responsibility for their own health and well-being, and financial resilience. Overall, there is a clear emphasis on prevention to secure a sustainable healthy future for our communities and a commitment to ensuring its residents are able to live fulfilled lives and are not prevented from enjoying an acceptable standard of living due to economic, social or cultural disadvantage.

## **6. EQUALITIES IMPLICATIONS**

6.1 There are no equalities implications to this report that have not been considered or would adversely affect any individual or group who fall under one of the protected characteristics or wider issues as shown in the Council's Strategic Equality Plan.

## **7. FINANCIAL IMPLICATIONS**

7.1 There are no direct financial implications associated with this report.

## **8. PERSONNEL IMPLICATIONS**

8.1 There are no personnel implications associated with this report.

## 9. CONSULTATIONS

- 9.1 This report has been sent to the Consultees listed below and all comments received are reflected in this report.

## 10. RECOMMENDATIONS

- 10.1 Members are asked to note the content of the report and the judgement of Well-being Objective 1 and 3 to be **successful** at year end.

## 11. REASONS FOR THE RECOMMENDATIONS

- 11.1 The Council is required to undertake effective scrutiny for setting and monitoring of performance improvement.
- 11.2 To advise members of progress made in meeting the Well-being Objectives and to gain their agreement on the assessment of the year end performance.

## 12. STATUTORY POWER

- 12.1 The Local Government Measure 2009.

Author: Ros Roberts - Corporate Performance Manager, Jo Pearce - Performance Officer

Consultees: Councillor Eluned Stenner – Cabinet Member for Environment & Public Protection  
Councillor Barbara Jones – Deputy Leader and Cabinet Member for Finance, Performance and Governance, and Anti Poverty Champion  
Dave Street – Corporate Director, Social Services  
Stephen Harris – Interim Head of Business Improvement Services  
Robert Hartshorn – Head of Public Protection, Communities and Leisure Services  
Shaun Couzens – Chief Housing Officer  
Sandra Isaacs – Rents Manager  
Shelly Jones – Supporting People Manager  
Sarah Mutch – Early Years Manager  
Paul Cooke – Senior Policy Manager  
Sian Wolf-Williams – Policy Officer  
Kathryn Peters – Corporate Policy Manager  
David Roberts - Principal Group Accountant  
Shaun Watkins - HR Manager  
Anwen Cullinane – Senior Policy Officer, Equality & Welsh Language

Appendices:

Appendix A Well-being Objective 1 – End of year update report 2017/18.  
Appendix B Well-being Objective 3 – End of year update report 2017/18.

# 2017/18 Wellbeing Objective

## WO1 -To help people make the best use of their household income and manage their debts

### Why we chose this

Poverty harms people's prospects and damages their long term future. It also places a burden on public resources and services. It is in all our interests to tackle poverty. Caerphilly Council is committed to ensuring its residents are able to live fulfilled lives and are not prevented from enjoying an acceptable standard of living due to economic, social or cultural disadvantage.

Common causes of problem debt are job loss, illness and relationship breakdown. Many are vulnerable to falling into problem debt following such life events, as too few have the financial resilience to cope. We know for example that problem debt can impact on good mental health, relationships, education and general well being. The past few years has seen an unprecedented increase in the use of food banks in Wales, with 35,919 people provided with food in 2012- 2013, increasing to 1,109,309 in 2015/16\* and low-income households can spend 16.6% of their income on food. Domestic energy prices have increased 62% since 2008, increasing 21% in the last two years. For those on low incomes, this is a dramatic increase on their energy bill and they are more likely to be on pre-paid meters, and can pay up to £253 more per year than those by direct debit.

The Step Change charity reports that Council Tax debt and arrears of water bills are amongst the most rapidly growing debt for their Welsh clients and the average client has just £10 left to put towards their debts after they have covered their household costs. For too many, debt has become a serious problem with almost three million people said to be in problem debt in Britain. We must integrate our work as the causes of poverty are complex and many, and are driven by external forces beyond our control such as wage levels or central government policy, however this objective aims to mitigate the effects. The effect of poverty hinders public services ability to improve quality of life. This means we have taken an involved and collaborative approach, where we have set up an Anti-Poverty Board. The board monitors our 'Tackling Poverty' strategy and includes members from a range of organisations. Our overall strategy is dependant on our partner such as Citizens Advice, local Food Banks, and Credit Unions in particular. For example between October 2013 and August 2014, CAB debt support clinics funded by Caerphilly Homes and the Supporting People programme referred 262 residents for debt support which led to the identification of £2.53m debt (average of £9,565 per person). In 2017/18 we visited council tenants in their home to provide support and advice and the savings generated as a direct result of face to face support was approximately £903,500. In this way we are working towards **prevention** of poverty, wherever possible.

\* Trussel Trust year end figures for 15/16 @ [trusseltrust.org.uk](http://trusseltrust.org.uk)

# 2017/18 Well-being Objective

## WO1 -To help people make the best use of their household income and manage their debts

For the year 2017/18 the overall level of progress on this objective is deemed to be **successful** because we have completed all of our actions and the majority of our performance measures have met or exceeded our targets.

### What have we done well over the last year

This year we visited 1977 Council tenants affected by welfare reform changes and provided them with advice and support in their own homes. We supported over 3000 people to access benefits they are entitled to, this well above our target for the year. The value of financial savings generated for tenants as a direct result of face to face support was £903,508. We will continue to actively promote take up of Free School Meals, using established media channels and also working with schools and other partners. The information issued highlights the benefits to families and schools of eligible parents/carers completing Free School Meal applications.

The percentage uptake of Free School Meals in Primary and Secondary Schools remain similar to this time last year.

The Assisted Places scheme changed to target only children with developmental delays; this affected the number of placements able to be offered. This year 44 placements were taken up, which was lower than expected. Since September the scheme was extended to allow for children with behavioural concerns where parents are accessing parenting programmes or family support to help with consistency of messages. Flying Start has continued to successfully offer childcare placements enabling 620 eligible children taking up childcare places.

During 2017/18 we were an early implementer local authority for the Childcare Offer. To date 120 have signed up to deliver the offer and up until March 31st 374 children have accessed placements under the offer. Parental feedback has indicated this has made a significant difference to parents in low income working household.

Although this is long term objective we are specifically working towards achieving and exceeding the targets for referring residents for support with managing debts and accessing benefits.

Key: The following Action RAG status, shows delivery to date as	
	Unsuccessful
	Partly successful
	Fully successful

**WO1 -To help people make the best use of their household income and manage their debts****Actions**

Title	Comment	RAG	Overall Status	% Complete
Ensuring all pupils eligible for Free School Meals (FSM) are in receipt of their entitlement	Information on FSM is sent out to Head teachers each year asking Heads in turn to send out to parents / guardians which gives details of the benefits of taking up a free school meals for the school and the child. Together with this we promote the service using social media and wherever possible at any events where promotion would be suitable i.e. parents evenings, events at the school etc.	●	Complete	100
Promote quality, accessible and affordable childcare provision to enable families to improve their income through accessing education, learning and employment	During 2017/18 we were an early implementer local authority for the Childcare Offer. To date 120 have signed up to deliver the offer and up until march 31st 374 children have accessed placements under the offer. Parental feedback has indicated this has made a significant difference to parents in low income working household.	●	Complete	100
Provide residents with information and advice on a range of social welfare issues to enable them to increase household income, manage debt and develop skills to improve their financial capability	During 2017/18 we visited 1977 Council tenants affected by welfare reform changes and provided them with advice and support in their own homes. We supported 1640 people to access additional benefits that they are entitled to this included PIP, attendance allowance and access to cheaper utility costs , this well above our target for the half year. The value of financial savings generated for tenants as a direct result of face to face support was £903,508. This has already exceeded the amount achieved for 2016/17 financial year and well above our target for this year.	●	Complete	100
Support Council tenants to reduce the impact of rising fuel costs. The impact of this advice will be captured during follow up visits with a selection of the tenants	During the year 444 tenants were visited in their homes and provided with key energy advice to assist in reducing fuel costs. The four tenancy support officers are all qualified to level 2 City and Guilds award in Fuel debt in the community. The community environmental officers based within the housing service have also received training to provide the same level of support.	●	Complete	100

**WO1 -To help people make the best use of their household income and manage their debts****How much did we do?**

Title	Actual	Target	Intervention	RAG	Result 12 months ago	Comment
1. Number of council tenants visited and provided with advice regarding energy saving measures and energy use	444.00	200.00	120.00		353	The number of tenants receiving energy advice at end of March 444 compared with 353 at the end of the same period the previous year
2a. Number of children benefiting from Flying Start Childcare provision	620.00	500.00	400.00		526	
2b. Number of children accessing childcare places through Assisted Places Scheme	44.00	88.00	70.00		137	The Assisted Places scheme changed to target only children with developmental delays; this affected the number of placements able to be offered.
3. The number of council tenants referred for money and debt advice as a direct result of face to face support on the impact of welfare reforms	51.00	40.00	15.00		197	
4. Number of other residents referred to commissioned debt/financial support services	720.00	600.00	500.00		617	
5. The number of council tenants affected by welfare reforms who were visited in their own homes and provided with advice and support to minimise the impact of the changes	1977.00	2000.00	1200.00		2183	slightly below the annual target due to maternity leave of an officer and training of replacement. We have increased the TSO staff level to 5 in April 2018 from 4 to try to assist with the number of tenants requiring support

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**How well did we do it?**

Title	Actual	Target	Intervention	RAG	Result 12 months ago	Comment
1a. % of eligible pupils taking up the opportunity to access Free School Meals - Primary (Qtly accum - Year to date)	73.37	70.00	67.00		73.00	Primary free meals are 3% up on last period.
1b. % of eligible pupils taking up the opportunity to access Free Meals - Secondary (Qtly accum - Year to date)	64.00	64.00	55.00		65.00	Free meal up take target met.



**WO1 -To help people make the best use of their household income and manage their debts****Is anyone better off?**

Title	Actual	Target	Intervention	RAG	Result 12 months ago	Comment
1. The value of financial savings generated for tenants as a direct result of face to face support on the affect of welfare reforms	903508.28	250000.00	200000.00		338143.29	We have well exceeded our target this year Welsh Water reduction scheme help u has been promoted to our tenants through the TSO staff and through telephone marketing. Our Welfare benefits advisor has also been very successful in achieving additional welfare benefits for tenants
2. Number of people supported to access benefits they are entitled to - Housing	1640.00	1200.00	400.00		1965	The welfare benefits adviser has been successful in assisting tenant Within the rents section we have also been successful in the promotion of the Welsh Water help u scheme
3. Number of people supported to access benefits they are entitled to - Supporting People	1730.00	1200.00	1000.00		1308	This data is for the period July - December. Service calculates figure on calendar year. Cannot add figure to Q2 to find annual total as this will result in duplication as many of the individual would have been supported through both periods.

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# 2017/18 Wellbeing Objective

## WO3 - Close the gap in life expectancy for residents between the most and least deprived areas in the borough

### Why we chose this

The main intention of this priority is to improve the lifestyles of our local population so that people recognise and take responsibility for their own health and well being. In turn this will reduce the variation in healthy life expectancy so that health and well being of individuals experiencing disadvantage improves to the levels found among the advantaged.

The CCBC vision is that Caerphilly County Borough is a better place to live, work and visit. This must be for all residents. Residents living in areas of high deprivation have statistically significantly higher levels of ill-health including deaths from chronic obstructive pulmonary disease, deaths from lung cancer, diabetes, mental illness and respiratory disease.

This objective was identified by CCBC in 2015, as data from Public Health Wales (2005-09) showed that there was an inequality gap in life expectancy of 8.5 years for males, and 7.8 years for females. This is the difference in life expectancy between those people living in the most and least deprived communities across our county borough. The gap for healthy life expectancy was 19.2 years for males and 17.4 years for females. This gap had increased in recent years.

Unhealthy lifestyle choices are significantly higher in more deprived areas and this creates risk factors that could impact upon the health of our residents especially smoking, obesity, physical inactivity and unhealthy diet. It is a priority of Welsh Government (Fairer Outcomes for All 2011) that by 2020 we need to improve healthy life expectancy for everyone and close the gap between each level of deprivation by an average of 2.5%. There are 5 levels in total, 1 being the most affluent and 5 being the most deprived.

# 2017/18 Wellbeing Objective

## W03 - Close the gap in life expectancy for residents between the most and least deprived areas in the borough

For the year 2017/18 the overall level of progress at the end of the year on this objective is judged to be **successful**. Of the 5 actions 3 have been completed and we have made good progress on the remaining 2. Many of our performance measures have met or exceeded targets.

In both Wales as a whole and in the county borough, health in general is improving. People are living longer and mortality rates from cancer and heart diseases are reducing. Since the publication of this objective the latest data released in 2016 by Public Health Wales shows an improving picture for Caerphilly residents.

### What have we done well over the last year?

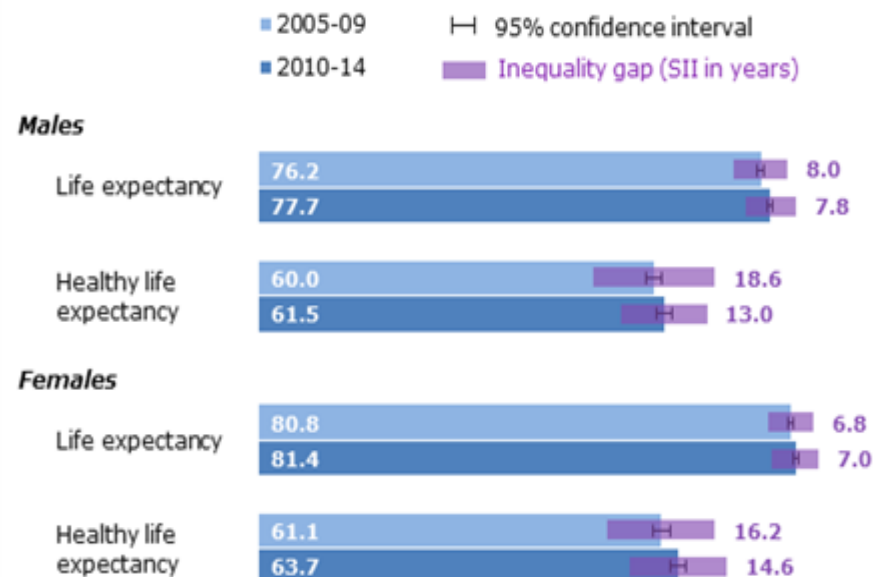
The latest data published by Public Health Wales shows an improving picture for Caerphilly county borough residents. The gap in years in the life expectancy and healthy life expectancy at birth of males between the most and least deprived in the county has reduced. The healthy life expectancy gap in males reduced from 18.6 years to 13 years. For females, whilst the gap in overall life expectancy has increased by 0.2 years, the gap in years for healthy life expectancy has reduced by 1.6 years. This improvement is noteworthy.

The proportion of adult smokers has steadily decreased over the last decade.

Since the launch of the Daily Mile in 2017 more than 50% of our infant and primary schools have adopted this initiative which ensures pupils engage in regular exercise as part of their daily routine.

### Comparison of life expectancy and healthy life expectancy at birth, with Slope Index of Inequality (SII), Caerphilly, 2005-09 and 2010-14

Produced by Public Health Wales Observatory, using PHM & MYE (ONS), WHS & WIMD 2014 (WG)



### **WO3 - Close the gap in life expectancy for residents between the most and least deprived areas in the borough**




#### **What areas do we need improve on, and how are we going to do it?**

Unhealthy lifestyles arise, at least in part, due to the inequalities in the circumstances in which people are born, grow up, live and work. There is still much work to be done to reduce these inequalities. It is important to note that there has been a reduction of resources in this work stream area and significant changes to programmes since this objective was set.



During the past year, data from the Caerphilly County Borough Area Assessment of Local Well-being 2017 has been used to review and redirect this objective focusing on the areas CCBC can have the most impact. The renewed focus will look at CCBC's role in providing a supportive environment for residents to enjoy a healthy lifestyle.

*This Objective has moved into a larger appreciation of aspects that are included in health in our new 2018-23 objective.*

**WO3 - Close the gap in life expectancy for residents between the most and least deprived areas in the borough****Actions**

Title	Comment	RAG	Overall Status	% Complete
01. Further reduce smoking prevalence rates	<p>There has been collaborative, system wide action to reduce smoking prevalence across the county borough over recent years. Initiatives delivered at a local level are vital to see any successful reduction of smoking. Crucial work delivered , via a collaborative nature, within Caerphilly County Borough includes :</p> <ul style="list-style-type: none"> <li>• Illicit / illegal tobacco enforcement</li> <li>• Underage test purchases</li> <li>• Support to stop smoking via Help Me Quit including targeted support to : <ul style="list-style-type: none"> <li>- pregnant mothers / parents</li> <li>- pre operative patients / individuals with lung disease / individuals with mental health conditions</li> <li>- those living in the most disadvantages areas</li> </ul> </li> <li>• Parenting Programmes</li> <li>• Welsh Network of Healthy Schools</li> <li>• Healthy and Sustainable Pre School Scheme</li> <li>• Smoke Free Playgrounds, Schools, Childcare Settings and Hospitals</li> <li>• Smoke Free premises</li> <li>• Youth Service interventions</li> </ul> <p>The rate of adult smokers has continuously declined over the last decade from 28% in 2003/04 + 2004/05 to 21% in 2014+15 (Welsh Health Survey). The way this data is collected has now transferred into the National Survey for Wales. The first round of National Survey for Wales indicated that our prevalence rate has reduce further to 18% but it is not possible to compare the two sets of data as the NSW uses different definitions and a smaller sample size. Future data will be available from the new National Survey for Wales. Smoking prevalence projections show an ongoing decline.</p> <p>The Welsh Government's Tobacco Control Action Plan for Wales (2012) set a target to reduce adult smoking to 16% by 2020. Achieving this target remains very challenging and will require an ongoing, collaborative effort by all partners.</p>		In Progress	65
02. Improve the proportion of adults and children who are a healthy weight	<p>Since the launch of the Daily Mile in 2017 more than 50% of our infant and primary schools have adopted this initiative. That's over 8500 pupils taking part in regular exercise as part of their daily routine. More schools are due to start the Daily Mile in Sept 2018. This is one of the highest participation rates in Wales. This initiative is now embedded into the core work of both CCBC Healthy Schools and Sport Caerphilly.</p>		In Progress	60
03. Support Aneurin Bevan University Health Board and Public Health Wales to implement the Living Well Living longer programme (LWLL) across the County Borough	<p>Delivery of this programme within Caerphilly County Borough was completed in 2016/17. Over 8700 residents were invited to attend a cardiovascular risk assessment – a midlife MOT at 32 local venues in the county borough's most deprived communities. Just under 4000 residents attended with 514 receiving further support to access onward interventions. No further information is available on this action.</p>		Complete	100

**WO3 - Close the gap in life expectancy for residents between the most and least deprived areas in the borough****Actions**

Title	Comment	RAG	Overall Status	% Complete
04. Increase residents knowledge in health literacy	Both the Caerphilly Healthy + Sustainable Schools Scheme and the Healthy and Sustainable Early Years Scheme are achieving Welsh Government targets (see measures). This focus on early intervention supports providing our children and young people with the best start in life. Achievements in the last 12 months include: <ul style="list-style-type: none"> <li>• All of the secondary schools identified as eligible for the Public Health Wales programme JustB have actively engaged. JustB is a school based prevention programme for Year 8 (12+13 year olds) students to enable them to discuss the risks of smoking and the benefits of being smoke free.</li> <li>• 8 schools have received smoking "What's in a cigarette" workshops delivered by the Healthy Schools team.</li> <li>• The Healthy Schools Team have delivered two cooking together sessions for teachers (30 delegates attended). This upskills staff to deliver healthy cooking sessions within the school environment. In addition to the training, all schools have received healthy cooking in the classroom resources.</li> <li>• 6 schools (all teaching staff) received sex and relationships education training. Those 6 schools also received all relevant resources needed to deliver a comprehensive SRE programme.</li> <li>• Healthy Schools and external providers delivered 3 Ebugs resource (Hygiene) training sessions. All schools in CCBC were invited to attend. 45 schools attended.</li> <li>• 17 delegates attended an Eating Disorders awareness training session. All secondary schools, and School Nurses were invited.</li> <li>• 3 schools have received a wellbeing workshop (all staff attended)</li> <li>• promoted and facilitated Regener8 to deliver SRE workshops to pupils in 2 schools</li> <li>• 1 school has received Helmet Safety training (all pupils)</li> </ul>		Complete	100
05. Respond to the key issues identified in the Caerphilly Public Services Board's Well-being Assessment 2017	The final draft Well-being Plan; 'The Caerphilly We Want 2018-2023' gained statutory approval from Caerphilly County Borough Council, Natural Resources Wales, South Wales Fire and Rescue Service and Aneurin Bevan University Health Board during March 2018 .  The plan includes a high level 5 year delivery plan detailing 5 Action Areas. <ul style="list-style-type: none"> <li>• Best start in life</li> <li>• Volunteering and apprenticeships</li> <li>• Good health and well-being</li> <li>• Safer, resilient communities</li> <li>• Protect and enhance the local natural environment</li> </ul> The data from the well-being assessment has also been used to review and redirect this objective focusing on the areas CCBC can have the most impact. The renewed focus will look at CCBC's role in providing a supportive environment for residents to enjoy a healthy lifestyle.		Complete	100

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**WO3 - Close the gap in life expectancy for residents between the most and least deprived areas in the borough****How much did we do? - Measures**

Period	Title	Actual	Target	Intervention	RAG	Comment
Q4 17/18	Number of test sales of tobacco to young people carried out	2.00	10.00	5.00		Very little intelligence regarding under age sales has been received, hence no activity, it appears to us that E-Cigs are becoming a problem. No test sales were carried out in qtr4 this year.

**How well did we do it? - Measures**

Period	Title	Actual	Target	Intervention	RAG	Comment
Q4 17/18	Number of settings that have completed the Healthy & Sustainable Pre-Schools Scheme	17.00	5.00	3.00		
2017/18	Number of schools achieving the final phase of the Healthy Schools Scheme - 'the Welsh Governments National Quality Award' (Annual)	9.00	9.00	5.00		
Q4 17/18	Number of childcare settings in Healthy Early Years Scheme - schools (Qtly accum - Year to date)	74.00	50.00	40.00		
Q4 17/18	% Schools that have achieved Healthy Schools accreditation at phase 3 (Qtly accum - Year to date)	98.00	95.00	90.00		
Q4 17/18	% of schools working towards the National Quality Award	80.00	20.00	14.00		

**How well did we do it? - Metric**

Period	Title	Actual	Comment
2017/18	Smoker - Adults who reported being a current smoker (age standardised - 16 plus) - Calendar year (two year calendar average)	18.00	Target is 16% by 2020. The rate of adult smokers has continuously declined over the last decade from 28% in 2003/04 + 2004/05 to 21% in 2014+15 (Welsh Health Survey). The way this data is collected has now transferred into the National Survey for Wales. The first round of National Survey for Wales indicated that our prevalence rate has reduce further to 18% but it is not possible to compare the two sets of data as the NSW uses different definitions and a smaller sample size. Future data will be available from the new National Survey for Wales. Smoking prevalence projections show an ongoing decline.



**WO3 - Close the gap in life expectancy for residents between the most and least deprived areas in the borough****Other performance information - Metrics**

Title	Actual	Comment
01. % Physically active on 5 or more days in the past week - Age standardised percentage of adults - Caerphilly	26.00	This has decreased from 28% in 2010/11. This is lower than the rest of Gwent and the Wales average.
02. % Adults who reported eating five or more fruit and vegetables the previous day (Age standardised) - Caerphilly	26.00	This has decreased from 29% in 2011/12. This is similar to Blaenau Gwent but lower than the rest of Gwent and the Wales average.
03. % Overweight or obese - Age standardised percentage of adults - Caerphilly	63.00	This is the highest rate in Gwent and higher than any region in England.
04. % Children aged 4/5 years categorised as overweight or obese in Caerphilly	27.00	This is higher than the Gwent average and higher than any regions in England.
05. Gap in healthy life expectancy between the most and least deprived areas across Caerphilly for Males	13.00	For the period 2010 - 2014. This has reduced from 18.6 years in 2005 - 2009.
06. Gap in healthy life expectancy between the most and least deprived areas across Caerphilly for Females	14.60	For the period 2010 - 2014. This has reduced by 1.6 years since 2005 - 09.
07. Illegal tobacco campaign - number of enforcement actions	3.00	
08. Illegal tobacco campaign - number of intelligence reports received	21.00	Regarding the illegal tobacco campaign, intelligence is tapering off. We intend to re-invigorate it towards the end of the year.

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## HEALTH, SOCIAL CARE AND WELLBEING SCRUTINY COMMITTEE – 11TH SEPTEMBER 2018 (DEFERRED FROM 19TH JUNE 2018)

**SUBJECT: DOMICILIARY CARE FRAMEWORK**

**REPORT BY: CORPORATE DIRECTOR SOCIAL SERVICES AND HOUSING**

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### **1. PURPOSE OF REPORT**

- 1.1 To seek members views on the recommendations proposed to progress the commissioning of a new domiciliary care arrangement, minimising disruption to individuals who currently receive the service whilst increasing capacity to meet identified needs.

### **2. SUMMARY**

- 2.1 To outline the current arrangements for the provision of externally commissioned and internally provided domiciliary care in the Caerphilly Borough.
- 2.2 To highlight some of the difficulties and issues facing the domiciliary care sector on a local and national basis.
- 2.3 The report will make recommendations in respect of a way forward the future commissioning of external domiciliary care

### **3. LINKS TO STRATEGY**

- 3.1 Social Services and Well Being (Wales) Act 2014
- 3.2 The domiciliary care tender process contributes to the following well-being goals within the well being of Future Generations Act:
- A prosperous Wales
  - A healthier Wales
  - A Wales of cohesive communities.
- 3.3 Regulation Inspection Social Care Act (RISCA)

### **4. THE REPORT**

- 4.1 As of the last week of March Caerphilly County Borough Council currently commissions 9000.5 hours per week of external domiciliary care. This is a snap shot figure as the amount of care provided and commissioned varies on a daily basis
- 4.2 In the same week the in house homecare service, Home Assistance Reablement Team (HART) provided 2922.25 hours per week of support. not including travel time. Emergency Care at Home and Reablement provided a further 722.30 hours of support excluding travel time.

- 4.3 Current arrangements for commissioning are by way of a Framework Agreement with 9 providers that was established via a formal tender process undertaken in 2012. The length of the contract was for 4 years with an option to extend for a further 2 years. The option to extend the contract was implemented and the current arrangement came to an end at the end of November 2017. All current providers agreed to an extension of the existing arrangements while this work is undertaken.
- 4.4 In addition to the framework, there are 2 providers that were given direct awards having failed to get on to the framework at the point of tender. This was agreed as these were evidenced to provide a good quality of care and it was identified we needed to have sufficient capacity to meet identified needs of vulnerable people.
- 4.5 In 2016 following a lengthy period of having limited capacity within the existing framework and the direct awards to respond to new work, especially in relation to the discharge of people from hospital. The decision was made to establish a supplementary framework to respond to the increase need. As a result 3 new providers were introduced to CCBC. Despite this action capacity issues still remain.
- 4.6 A CSSIW review identified in 2015/16 that the domiciliary care market is very fragile with a serious lack of capacity – this lack of capacity comes at a high cost for individuals, families and public authorities with increasing pressure on delayed transfers of care from hospitals. The review focussed on 2 factors that were felt to be driving some of the behaviours in the system, namely –
- ❖ 'General workforce shortages, resulting in 'call cramming' and 'call clipping' at certain times of the day in some areas'.
  - ❖ 'Overzealous application of procurement and finance rules which can result in a tendency to drive down prices in the short term, punitive contract terms and a need to account for every penny spent'.
- 4.7 In March 2017, Mihomecare terminated their contract with CCBC on the grounds that the service was unsustainable. This resulted in almost 1000 hours/a week of care and support for 88 different people across the borough needing to be re-brokered. This included HART and 2 of the other providers who worked closely with us to ensure there was the minimal amount of disruption to the continuity of care for people in the community.
- 4.8 The above points and the fragility of the sector need to be considered in the context of the following –
- ❖ Increasing complexity of need for those supported at home.
  - ❖ The role of HART, in house home care provision – the percentage share of the market has increased following the termination of the contract mentioned in 4.7.
  - ❖ Increase in general demand for service – since the establishment of CCBC's existing framework arrangement in 2012, there has been an increase of just over 2000 hours of domiciliary care commissioned per week.
  - ❖ Changes in the workforce and issues with recruitment and retention.
  - ❖ Development of regional commissioning arrangements and collaboration.
  - ❖ Implementation of the Act and the need to change practice to focus on what matters to people and develop personal outcomes.
  - ❖ The need to trust the providers and work together to identify capacity in the services which can be reinvested for other people.
  - ❖ Implementation of Regulation Inspection Social Care Act (RISCA) which requires domiciliary care staff to be registered and suitably qualified. The need to evidence zero hour contracts are only in place when it is an individual staff members choice.
  - ❖ Delayed transfers of care that are coded each month as waiting for a package of care.

- 4.9 In order to ensure that CCBC is best placed to respond to all the market pressures, driving forces and influencing factors to securing a sustainable domiciliary care provision provided in an outcome focused way for the future, a project group has been meeting in order to develop the following –
- ❖ A service specification and contract – to include a domiciliary care service for children and young people and also respite sitting service.
  - ❖ A proposal for the new arrangement.
  - ❖ An agreed tender process.
- 4.10 The service specification and contract has been reviewed and the only outstanding part is the section relating to Finance and Payment. This section is dependent upon the arrangements with the new WCCIS IT system and a decision to be made regarding how CCBC will expect providers to report hours of service they have delivered.
- 4.11 In relation to the proposal for a new arrangement, there have been 3 consultation sessions with the current providers, discussions with people using the current service and the project group meetings. In addition there has been some communication with Leonie Cohen a Lawyer specialising in procurement and social care, with an intention to engage in more detail with her once we have a final proposal that has been agreed by SMT.

Following consultation, the proposed approach will seek to ensure continuity and consistency for the people currently in receipt of a service, while increasing the number of providers available and therefore increase capacity to meet future demand.

- ❖ The service/contract will have the overarching title of ‘Care At Home’.
- ❖ A Prior Information Notice (PIN) will be issued through Sell2Wales to try and establish how many providers may have an interest in submitting an application to tender – at this point providers will be asked to identify where in the Borough they would be looking to provide and also which part of the service they would wish to tender for.
- ❖ All the existing providers would retain the hours they have at the point of tendering as long as they successfully complete the tender exercise and only new hours would be brokered out to the new arrangement.
- ❖ The contract will be for a 10 year period – 4years with 2 + 2 + 2 years (or similar) – as long as performance is maintained at an agreed level this would help all providers to invest in their business, plan for the future and secure financial resources where necessary.
- ❖ The overall service would have 4 lots –
  - Domiciliary Care for Adults
  - Domiciliary Care for Children
  - Respite sitting for Adults
  - Respite sitting for Children.
- ❖ The borough will be split in to North, South and East in line with the Neighbourhood Care Network (NCN) footprint.
- ❖ Providers will be able to bid on any or all of the lots.
- ❖ Hourly rate – providers to submit their own hourly rate. However the possibility of a ‘floor’ and certainly a ‘ceiling’ rate to be set by the Local Authority in order to ensure that services are sustainable and affordable. Work has commenced on this on this based on the hourly rates that we currently pay and in the context of the increases on 1st April for the National Living Wage, pension contribution and mileage.
- ❖ The submitted hourly rates would need to include mileage costs but those would need to be clearly delineated from the care and support costs.
- ❖ In terms of brokering hours to a provider, the hours will be offered as a block on a weekly basis with an indication of times that the ‘eligible’ needs of the individual should be met eg. Morning, afternoon, tea, evening.
- ❖ Splitting the day into slots will require a practice change for assessors in terms of not specifying or agreeing specific call times. It will be for providers to negotiate with

- individuals/families call times that they can provide to meet eligible needs and outcomes.
- ❖ Use of single handed equipment will be promoted as a potential way of increasing capacity.
  - ❖ The new hours will be brokered in accordance with the areas that are identified and the lots applied for. Given the fact that supply out strips demand packages will be allocated on a first response system, which will be reviewed annually or sooner if required.
  - ❖ Providers on the new arrangement will submit the actual service delivery hours for payment. It will be acceptable if the hours submitted are under the planned hours for the service (number yet to be agreed) and CCBC will not look to 'dock' the provider for the lack of those hours, but in the same way, should the planned hours go over then CCBC will not pay for those hours. For any regular, significant difference in hours either over or under then those situations will need to be reviewed and amended accordingly. In the event of emergencies where there is a large increase in hours for a person such as an individual with no family being unwell, falling and waiting for an ambulance etc, those will need to be submitted separately and in writing in order to be addressed.

4.12 Despite the fact that there is a requirement to tender for a new Care at Home Service, there are risks associated with this process –

- ❖ There is the potential for a significant increase on the current costs for this service hence another budget pressure. This will be because of the new hourly rates that will be submitted by current and new providers that will take in to account the increase in the NLW to £7.83 and the 1% pension uplift both on 1 April 2018.
- ❖ The introduction of RISCA – providers will see changes to the way that regulation affects services on both a delivery and management level – it is anticipated that providers may seek to pass any associated cost to commissioners e.g. cost of registration for domiciliary care workers.

## **5. EQUALITIES IMPLICATIONS**

5.1 There are no immediate equalities implications although any equality impact assessments required would be carried out at an appropriate time and in line with legislation

## **6. FINANCIAL IMPLICATIONS**

6.1 The overall value of the delivery of commissioned domiciliary care, including the respite sitting service as at January 2018, based on 2017/18 prices was £7.37m.

6.2 The financial implications are difficult to predict currently but given the increases in National Living Wage, pension contributions, need to pay travelling time etc. the hourly rate for these services submitted by existing providers and new is almost certain to increase. This will then be a further pressure on the adult services budget.

6.3 The current average hourly rate that we pay for packages of domiciliary care under the current contract is £16.36 per hour and or every 1% increase in this average hourly rate the additional cost to the directorate would be £75k per year.

## **7. PERSONNEL IMPLICATIONS**

7.1 There are no specific personnel implications identified in this report.

## **8. CONSULTATIONS**

8.1 All consultation is contained within the body of this report.

## **9. RECOMMENDATIONS**

- 9.1 That members consider and agree the approach being proposed in 4.11 in relation to the tender process for a Care at Home Service and agree the way forward.
- 9.2 That the risks associated with this process are acknowledged and understood.

## **10. REASONS FOR THE RECOMMENDATIONS**

- 10.1 In order to ensure that the future commissioning of externally provided domiciliary care is fit for purpose.
- 10.2 To engage further with Leonie Cohen, Lawyer to discuss the approach CCBC is proposing to take and ensure that it is compliant with the 'light touch' regime prior to being advertised. Procurement will facilitate this process.
- 10.3 Members are consulted prior to report going to cabinet.

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